
Friendsville Animal Center Job description

Animal Care Specialist

Do you love animals (we mean really really love them) and think they are part of the family? (So do we!)

Can you promote a positive environment and work within a small team (super important at Friendsville)?

Do you take initiative (we like that a lot)?

Are you motivated and want to learn (learning is fun)?

Are your customer service skills awesome (we have high end clients who expect only the best at Friendsville)?

Do you want to grow with a company known for providing a safe Disneyland type atmosphere for animals when their pet parents have to leave them for a while (it's super fun for us and the pets)?

If so, we'd love to meet you!

Here's all the particulars:

Position Overview: Under general supervision, the Animal Care Specialist will care for and feed the animal guests at Friendsville Animal Center (FAC) and maintain the cleanliness of the Center and grounds. He or she will create a pleasant environment for the animals, public, and other employees.

Responsibilities:

Animal Care:

- Care for, feed, and monitor animal guests
- Report observed health issues to supervisor
- Exercise animal guests one-on-one or in play groups (under supervision)

Facility Care:

- Maintain proper inventory of cleaning and other supplies; inform supervisor when supplies need to be reordered
- Maintain equipment in good working condition; report to supervisor when repair/replacement is needed
- Operate laundry equipment and wash dishes
- Maintain work and all center areas in an organized and clean manner
- Clean and sanitize all areas as directed
- Clean assigned areas on a daily basis, including animal guest rooms, yards and general FAC space along with helping coworkers throughout the day.
- Answer phones, as needed
- Check guests in and out as needed

Safety:

- Ensure a clean and safe environment for the animal guests, pet parents, public, staff and volunteers
- Take immediate action to address any concern that could put any animal guest, pet parent, member of the public, another employee, volunteer, or the FAC at risk
- Protect confidential information on pet parents

Qualifications:

Physical Effort: Often requires lifting and carrying materials weighing up to 40 lbs. Frequently requires handling of materials up to 20 lbs. Additionally, handle dogs weighing up to 150 lbs. Walking and/or standing for long periods. Frequently working in a bent position. May be required to use strength or agility in handling more active animals.

Working Conditions: Work is performed inside and outside. Exposure to unpleasant odors and noises. Exposure to bites, scratches and animal waste. Possible exposure to contagious diseases.

Knowledge of: Cleaning and disinfecting methods and the use and care of cleaning materials and equipment. Proper methods of animal handling. Knowing how to operate heavy maintenance equipment is preferred (but not required). Being comfortable with data entry and basic vaccination requirements is preferred. If you have photoshop, photography or social media skills they are definitely a plus.

Ability to: Use cleaning materials and equipment with skill and efficiency. Perform moderately heavy physical labor. Learn to administer medications and recognize abnormal conditions. Understand and carry out oral and written directions.

Education: High School Diploma.

Required Qualifications: Knowledge of basic animal behavior; previous experience in an animal care facility or related field required. Must be able to work some weekends and varying shifts.

Benefits:

- Health care Reimbursement Arrangement
- Simple IRA with employer match
- Discounts for furry family member services
- Paid vacation (for full time employees)

All job descriptions are subject to a periodic review. Additional duties will be assigned occasionally by management.

We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion,color, sex, age, national origin or disability.

Applicants must submit to drug testing.

Salary: \$13-\$15 per hour (determined based on experience)

Job Types: Full-time, Part-time

Pay: \$13.00 - \$15.00 per hour

To apply, email shelley.rios@friendsville.com